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**Office Memorandum • UNITED STATES GOVERNMENT**

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TO :

DATE: 11 July 1952

FROM : Testing and Evaluation Section, Alcott Hall

SUBJECT: Professional Trainee Testing Program

1. The following tests and forms are to be given all prospective Professional Trainees at the time of application for employment. There will be no further E.O.D. date testing.

Miller Analogies Test - 60 minutes  
Iowa Foreign Language Aptitude Test - 55 minutes  
\*Henmon-Nelson Test of Mental Ability - 40 minutes  
\*Word Meaning Test - 25 minutes  
\*Logical Reasoning Test - 40 minutes

Trainee Battery Card - 5 minutes  
Language Survey Sheet - 5 minutes

2. The above battery will require approximately four hours of test administration time, counting one ten minute break. If the testee arrives during the middle of the day, another hour must be added for him to eat lunch. When it is impossible for an applicant to be present for the entire battery, only those tests marked with an asterisk will be administered. This will take only about two hours.

3. It should be mentioned that the UTG/A Branch and the Junior Officer Training Division have expressed a desire to have the Written Interview Questionnaire maintained in the battery. In view of this, it is suggested that at some future date this Questionnaire be reexamined to include only that information absolutely necessary to these groups. It is anticipated that a useful instrument could be developed which would require only a short administration time.

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